

INCOMPLETION TRIGGERS LIST (HELLO, ANXIETY)

revised 11/20/07

Projects started, not completed
Projects that need to be started
Commitments/promises to others
 Hope
 Family
 Friends
 Professionals
 Borrowed items
Projects: other organizations
 Church
Communications to make/get
 Family
 Friends
 Professional
Initiate or respond to:
 Phone calls
 Letters
 Cards
 E-mails
Upcoming events
 Special occasions
 Birthdays
 Anniversaries
 Weddings
 Graduations
 Holidays
 Travel
 Weekend trips
 Vacations
 Social events
 Cultural events
 Sporting events
R&D—things to do
 Places to go
 People to meet/invite
 Local attractions
Administration
 Financial
 Bills
 Banks
 Investments
 Loans
 Taxes
 IOUs
 Insurance
 Filing

Waiting for...
 Mail/Internet order
 Repair
 Reimbursements
 Loaned items
 Medical data
 RSVPs
Home/household
 Areas to organize/clean
 Property ownership
 Legal
 Real estate
 Taxes
 Heating/air-conditioning
 Plumbing
 Electricity
 Roofing
 Landscape
 Driveway
 Walls/floors/ceilings
 Decoration
 Furniture
 Utilities
 Appliances
 Lightbulbs/wiring
 Kitchen things
 Washer/dryer/vacuum
Computers
 Software/Hardware
Equipment
 TV
 VCR
 Music/CDs/tapes
 Cameras
 Phones
Clothes
Storage
Vehicle repair/maintenance
Tools
Health care
 Doctors
 Dentists
 Specialists

Hobbies
 Books/records/tapes/disks
Errands
 Library
 Hardware store
 Drugstore
 Grocery
 Bank
 Cleaner
 Stationer
Community
 Neighborhood
 Schools
 Local government